

A2/12818/2014/TC

Transport Commissionerate, Kerala,
2nd Floor, Trans Towers,
Vazhuthacaud, Thiruvananthapuram-14,
[☎ 0471-2333337/2333317 FAX 0471-2333314]
[e-mail - tcoffice@keralamvd.gov.in]
Dated, 19.11.2016

CIRCULAR No. 29/2016

- Sub:- MVS-Dept-Estt-Applications are invited from Qualified UD
Typist/Senior Grade Typist/Selection Grade Typist – for category change
as Senior Clerk-reg.
1.GO(MS)No.301/68/PD/dated 26/09/1968
Ref:- 2.GO(P) No.34/2002/P&ARD dated 09/07/2002
3.GO(MS) No. 41/2012/P&ARD dated 23/08/2012.

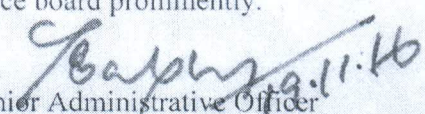
Applications are invited as per the existing norms from qualified Typists & Confidential Assistants in the various Offices in Motor Vehicle Department for category change as Senior Clerk, in the prescribed proforma (copy enclosed) so as to reach this Office on or before 25/11/2016 on the basis of Governments orders vide reference cited above.

Application received after 25/11/2016 will not be entertained at any circumstances.

Incomplete/illegible/ unsigned applications and those submitted in any form other than the prescribed one and those not forwarded through proper channel will be rejected summarily.

The Head of Offices are directed to collect and counter sign the applications of the employees under them after necessary verification with reference to the service records and forward the same to the Transport Commissionerate within the stipulated time limit.

The Head of Offices are also instructed to bring the contents of this circular to the notice of all staff members, those who are working as UD Typist/Senior Grade Typist/Selection Grade Typist by internal circulation and display on office notice board prominently.


Senior Administrative Officer
For Transport Commissioner

To

1. All Deputy Transport Commissioners/Regional Transport Officers/
Joint Regional Transport Officers

Copy to: 1) CA to TC, CA to JTC sey. STA, JTC(E), Sr.AO, SS(A Section),
Transport Commissionerate, Thiruvananthapuram.