



GOVERNMENT OF KERALA

Abstract

Motor Vehicles Department-Norms for the Transfer and Posting of Employees in the Motor Vehicles Department-Orders issued.

TRANSPORT (C) DEPARTMENT

G.O.(Ms)No.26/2011/Trans

Dated, Thiruvananthapuram, 11.5.2011

Read:-1.G.O.(Ms) No.14/2000/Trans dated 19th May 2000.

2.G.O.(Rt) 129/2002/Trans dated 10.5.2002.

ORDER

Government are pleased to issue following guidelines/norms for transfer and posting of employees in the Motor Vehicles Department

GENERAL

1. General transfers shall be ordered only once a year, as far as possible in April/May, preferably before the 15th of May.

Transfers to fill up vacancies which arise due to retirement, promotion, creation of posts or abolition of schemes will be made as and when necessary. However, the norms will be followed strictly in such cases also.

2. Employees who have not completed three years of duty in a station shall not ordinarily be transferred. However, an employee may be allowed to continue in a station even after three years, if there is no applicant for transfer to that station. In certain circumstances when an employee comes to definite adverse notice of Government as far as his work is concerned, he may be transferred from his station even before completion of three years.

3. Last Grade Employees shall be posted in their native District or District of their choice, as far as possible. There shall be no general transfer of Last Grade Employees.

4. Women Employees, as far as possible, shall not be transferred or posted to hilly or remote areas without their request.

5. Employees who have only two years to retire shall be posted to their place of option/choice to the extent possible. Preference will be given to those who retire earlier.

6. Employees returning from maternity leave will, if they so desire, be posted to the same station, by transferring the substitute.

7. Application for transfer shall be submitted to the Transport Commissioner through the Head of Office so as to reach him before the 28th February of every year in a proforma prescribed for it. Only the application

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submitted in a particular year will be considered for that year. Employees may give their option, Station-wise.

8. Applications for transfers received will be registered in the order in which they are received.

9. When there are large numbers of applications for a particular station for a particular post the order of preference shall be as follows:-

Employees who have put in the longest period of service outside the particular station will be given first priority but employees who have had more than one year's service in Tribal and remote areas or who have completed service in the defence service will be given preference by deeming two years' such service as equal to three years.

For transfer of employees back to their home district/opted district from which they were transferred out for want of vacancies, 3 years duty/service is not applicable and such employees shall be given transfer to their home/opted district as early as possible subject to these guidelines and other rules. For inter-district transfer of those who have worked in more than one station within the district from which transfer is sought, service of the individual in all such stations in the district taken together shall be the criterion. In cases where none of the inter-district transfer applicants, has completed 3 years of duty/service in the district/in all stations in the district, those who have the longest service among them shall be transferred.

10. General orders regarding transfers/posting of the Scheduled Caste/Scheduled Tribe, physically handicapped employees, relatives of Jawans, Ex-servicemen, inter-caste married employees, Government employees who are sons & daughters and spouse of freedom fighters and parents of mentally retarded children etc., will be followed. However, in the case of relatives of Jawans, only one relative of the Jawan will be given preferential treatment in the case of transfer/posting. Relatives or dependents of ex-servicemen will not be eligible for this preferential treatment.

11. Applications presented by relatives of employees shall be summarily rejected.

12. A transfer to facilitate a husband and wife to serve in the same station will be allowed to the extent possible.

13. Applications for mutual transfer will not be entertained ordinarily.

14. Vacancies to be filled by promotion shall be filled up first by transferring employees whose applications for transfer are pending.

15. Specially qualified employees will be posted as far as possible to posts which require the special qualifications. Those who undergo training will be given special consideration in the matter of transfer and posting. Office bearers of recognized service organizations will be given special consideration.

16. Any officer aggrieved by the decision of the transferring authority may submit an appeal to the Higher Authority direct with a copy to the transferring authority. The higher authority shall dispose of the petition on merits within six weeks.

17. Promotees, direct recruits shall be posted to open vacancies only.

18. The above guidelines shall, however, not apply to the transfers necessitated in the public interest.

19. In addition to the general guidelines regarding transfers and postings referred to above, the following guidelines will also apply to the Executive Staff.

Executive Staff.

The Executive employees, who have not completed 3 years of service in a station will not be transferred. However officers found unsuitable may be shifted in public interest.

The Government Orders read as 1st and 2nd paper above stand cancelled.

(By Order of the Governor)

Tom Jose

Principal Secretary to Government

To

The Transport Commissioner, Thiruvananthapuram.

The Accountant General (Audit/A&E/DB Cell) Thiruvananthapuram.

Stock File/ Office Copy.

Forwarded/by Order

A. W.

Section Officer

Encl No: AS/9147/7C/2011 dt: 17/5/2011

Copy forwarded to all DCL and
RTOs for information.

Clamm

For Transport Commr.

17/5/11

Copy of letter No. RT-11036/34/91-MVL, dated 20th November 1992 from P. Vijayan, Director(RT), Govt. of India, Ministry of Surface Transport (Transport Wing), New Delhi to the Transport Secretaries/Commissioners of all the State Governments.

Sir,

Sub:- Inspection of Motor Vehicles

I am directed to say that it has been brought to the notice of this Ministry that registering authorities are not taking all necessary precautions before registering the motor vehicles. This is not only violative of rules and regulations but also at times causes undue hardships to the users whose vehicles show defects soon after registration. In case the vehicles are properly inspected and in the event of any vehicle not found fit, an "Unfit" certificate is issued to the purchaser, he can claim replacement of the vehicle from the vehicle manufacturers. It has also been brought out that in certain cases the inspectors of the motor vehicles Departments are sent to sales agencies where the inspectors distribute the registration numbers in respect of the vehicles sold even though there are no facilities for checking all the vehicles with such sales agencies.

2. It is requested that necessary instructions may be issued to the registering authorities to ensure that the vehicles are registered only after a thorough check up and in case of any vehicle found unfit, necessary "Unfit" certificate may be issued to the purchasers. If necessary, suitable provisions may be made in the State Motor Vehicle Rules to provide for special inspections and grant of "Unfit" certificate to the owners of the vehicles.

Yours faithfully,
Sd/-

(P. VIJAYAN, DIRECTOR(RT))

Endt. No. C1-22370/TC/92 dated 13-1-1993.

Copy communicated to all D.T.Cs., All Registering Authorities and Addl. Registering Authorities for necessary action and compliance.

Approved for issue

Senior Superintendent.

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