

No.MIT-3/38778/TC/2002

Head Office,
Motor Vehicles Department,
Thiruvananthapuram,
Date: 12-01-2004.

From

The Transport Commissioner,
Thiruvananthapuram.

To

All Deputy Transport Commissioners &
All Regional Transport Officers.

Sir,

Sub: Motor Vehicles Department - Issue of Computerised PUC
Certificate, issue and renewal of licences guide lines issued -
reg.

Ref: 1) Government Order (MS) No.48/2003 dated 15.10.2003.
2) Endt. No.722/MV/N/03/M (T).
3) This office letter of even No. dated 20.10.2003.

Government vide order read first above has ordered that the licence fee for Pollution Under Control Testing Stations, will Rs.5,000/-. The validity of the licence for pollution testing stations is made five years also. Government have also ordered that the existing stations shall renew the licences after completing five years from their date of establishment. In this regard the following guidelines shall be followed to ensure proper functioning of the testing stations and for the issue/renewal of the licences of the existing testing stations.

- (1) The application for the renewal of licence of testing stations shall be in form TSRA (Appendix I).
- (2) The fee for renewal of licence shall be Rs.5,000/- i.e. same fee as for grant of licence.

- (3) On receipt of the application and fee, the licensing authority shall personally inspect the premises and equipments of the testing stations to ensure that the equipments and premises are available and maintained as per the stipulations in the existing orders.
- (4) The history of the licenced testing station shall also be taken into consideration while renewing the licence.
- (5) The RTO or an Officer not below the rank of Motor Vehicles Inspector shall inspect the testing stations at least once in each half-year i.e. January to June and July to December and a report shall be prepared in the Proforma appended (Appendix II). The Officer shall ensure the correctness of the pollution testing equipments installed in the testing stations by making use of the departmental testing equipments.
- (6) Appropriate action shall be taken against licence holders who are found functioning in violation of rules/orders.
- (7) Copy of the Report of inspection in the enclosed Proforma shall be sent to the Deputy Transport Commissioner concerned so as to reach him in the first week of July/January.
- (8) The DTCs shall send a consolidated report with their remarks to this office in the month of July/January itself.

Yours faithfully,

Ar. D. D. G. S.
Transport Commissioner