

Office of the Transport Commissioner,  
Thiruvananthapuram, 15<sup>th</sup> December 1977.

**CIRCULAR NO.14/77**

Sub:- Check Post – Instructions regarding the turn duty and maintenance of Registers in the border check posts.

Ref:- Remarks of the Transport Commissioner dated 15.8.1977 on inspecting the border check post of Amaravila.

With the abolishment of the Internal Check post, Officers of the Motor Vehicles Department posted there have been withdrawn and the border checkposts are manned to function round the clock by providing three Assistant Motor Vehicles Inspectors and three Peons for each Check Post. The following cycle of duty is specified for a team of three Assistant Motor Vehicles Inspectors and three Peons (Assistant Motor Vehicles Inspectors are indicated by the letters A, B and C and Peons D, E and F).

1st Day	6A.M to 6P.M	A.M.V.I	A and	Peon D
	6P.M to 6A.M	"	B and	" E
2nd Day	6A.M to 6P.M	"	C and	" F
	6P.M to 6A.M	"	A and	" D
3rd Day	6A.M to 6P.M	"	B and	" E
	6P.M to 6A.M	"	C and	" F
4th Day	6A.M to 6P.M	"	A and	" D
	6P.M to 6A.M	"	B and	" E
5th Day	6A.M to 6P.M	"	C and	" F

By the above arrangements, each team of one Assistant Motor Vehicles Inspector and one Peon will get one day off after every duty. This arrangement should be strictly followed. Leave should be availed of only with the prior sanction of the Regional Transport Officer. The Regional Transport Officer should arrange to post substitutes when leave is reported.

2. The Assistant Motor Vehicles Inspector on duty at the Check Post shall be changed once in a year.
3. The barrier should always be placed in position across the road, compelling all vehicles to stop and via the check post.
4. All Motor Vehicles passing through the check post should be checked to satisfy whether the tax due to the state has been paid. All transport vehicles (goods vehicles, stage carriages and contract carriages) should be checked for overload and other traffic offences. Details of checking in respect of all transport vehicles shall be entered in the register maintained at the check post and further action if any, taken then and there.

The receipt of this circular will be acknowledged.

Sd/-

Transport Commissioner.