

18-17728/TC/91.

Office of the Transport Commissioner,
Thiruvananthapuram, dtd, 17.12.91.

CIRCULAR No. 25/91

Sub: M.Vs.Dept.- Establishment - Public Services - Non-gazet-
ted officers without adequate promotional avenues -
benefit of Higher Grade - authority competent to order
the conversion of posts - instructions issued -

Ref: 1. G.O.(P)No. 1041/79/(142)Fin., dated, 27.11.1979.
2. G.O.(P)No. 939/80/(270)Fin., dated, 19.12.1980.

According to the instructions contained in Para 2(v)
of the G.O first cited and Para 5 of the G.O second cited,
Heads of Departments and appointing authorities are empowered
to fix Higher Grades except in certain exceptional cases,
strictly observing the relevant rules, and also to convert
the existing lower grade posts into higher grade posts for
the purpose of accommodating the incumbents. Based on the
above provisions, Deputy Transport Commissioners and Regional
Transport Officers who are appointing authorities in respect
of certain categories of posts are competent to sanction
Higher Grade to the incumbents of such categories and to con-
vert such lower grade posts to higher grade posts to accommo-
date the incumbents concerned. But even in such cases sanct-
ion for Higher Grade is now being issued from the Transport
Commissioner's Office which results in avoidable correspondence
and consequential delay. In the circumstances the attention
of all Deputy Transport Commissioners and Regional Transport
Officers is invited to the relevant provisions in the above
G.Os. and they are requested to sanction Higher Grade to incum-
bents of the categories for which they are appointing autho-
rities observing the relevant rules and orders issued by
Government from time to time.

Sd/-

Joint Transport Commissioner.

To

1. All Deputy Transport Commissioners.
2. All Regional Transport Officers.
3. All Joint Regional Transport Officers of Sub R.T.
Offices.
4. All seats in A Section and Stock File.

Approved for issue,


Senior Superintendent.

Jan. 18. 12