

CIRCULAR No.11/92.

It has come to notice of the undersigned that the pay and allowances, travel expenses, medical reimbursement costs etc. of certain Regional Transport Officers are seen drawn under the head of account "201 Taxes on vehicles -102 Inspection of Motor Vehicles" instead of the correct head of account Viz"2041-Taxes on Vehicles 001 Direction and Administration-99 Administration Charges". It is a serious irregularity to meet the expenditure under wrong head of account. The incurring of expenditure under wrong head of account would also result in exceeding the budget provisions under one head and surrendering the fund under other head.

Hence all heads of Offices and self drawing officers of the department are strictly directed to meet the expenditure under proper head of account. In order to have a clear picture on the head of accounts and other details related to the department, agist of the same is shown below:-

EXPENDITURE

Head of account (A) 2041 - Taxes on Vehicles  
001 - Direction and Administration.  
99 - Administration charges.  
01 - Salaries.

Details of Officers coming under the above category.

<u>Designation</u>	<u>Items of Expenditure</u>
1. Joint Transport Commissioner IPS, Cadre.	1. Pay and allowances.
2. Senior Deputy Transport Commissioner and Secretary	2. Medical reimbursement costs.
3. <sup>STA</sup> Senior Deputy Transport Commissioner (Taxation).	3. Hill Tract Allowances.
4. Zonal Deputy Transport Commissioners.	4. Washing Allowances.
5. Administrative Officer.	5. Duplicating Allowances.
6. Finance Officer.	6. Dearness Allowances. etc.
7. Technical Advisor	
8. Law Officer.	
9. Assistant Transport Commissioner.	
10. Regional Transport Officers.	
11. Assistant Secretary, STA.	
12. Senior Accounts Officer.	

(Contd...2)

- 13. Joint Regional Transport Officer(Administration).
- 14. Statistical Officer.
- 15. Senior Superintendents.
- 16. All members of the ministerial category and last grade servants.

2041-001-99-02. - Wages of part-time sweepers other than those in the border checkposts.

2041-001-99-04-TE. - Travel expenses of all categories mentioned above.

- 2. Non Official members of STA and RTAs.
- 3. State Level Advisory Committee for private Motor Transport Industry and Lorry Transport Operators.

2041-001-99-05-OE. -

- 1. Service Postage Stamps.
- 2. Telephone charges.
- 3. Electricity/Water charges.
- 4. Cost of books and Publications.
- 5. Munition /Printing charges.
- 6. Maintenance charges of vehicles attached to Transport Commissioner's Office including petrol charges.

2041-001-99-05-OE(Charged) - Decretal payments.

2041-001-99-33. Payment for Professional & Special Services.

Fee and other contingent charges to the standing Counsel to STA and RTA.

2041-001-99-06-RRT. - Rent of private buildings other than the Sub Regional Transport Offices.

2041-001-99-17 Minor Works. -

2041-001-99-93. - Expenditure related to the fare Revision Committee.

- (B) 2041- Taxes on vehicles.
- 102- Inspection of Motor Vehicles.
- 01- Salaries.

Pay and allowances, Medical reimbursement claims, Uniform allowances of the following categories.

... Officers(Except the

1. Joint Regional Transport Officers, except of (Via Admn.)
2. Motor Vehicle Inspectors.
3. Asst. Motor Vehicle Inspectors.
4. Drivers.

2041-102-02-Wages.

P.T.Sweepers of the Aryankavu Check post.

2041-102-04-TE.

Travel expenses, monthly P.T.A. to the AMVIs (except in the check posts).

2041-102-05-SE.

Fuel/repairing charges of the vehicles other than those in the Transport Commissioner's Office.

2041-102-06-RRT.

Rent of the Sub R.T. Offices in Private buildings and check posts.

2041-102-18 Maintenance.

Maintenance charges of State weigh bridges (Amaravila, Aryankavu and Walayar check posts).

2041-102-34 Other charges.

Exhibiting boards containing rates of Taxis/Autorickshars and the expenses related to the bridges to drivers and conductors etc.

It will be the personal responsibility of the Drawing and Disbursing Officers including self drawing Officers of the department to adhere to the subject provisions strictly. Non adherence of the same will lead to disciplinary action.

The receipt of the same may be acknowledged.

Sd/- Transport Commissioner.

To

All LTCs, NTCs and Joint RTOs of the Sub R.T. Offices. They are directed to see that this Circular is got noted by the self drawing officers under their jurisdiction.

2. All MVIs of the check posts.

Copy Communicated to: CA to JTC, Sr.DTC & SSTA, Sr.DTC(T), TA, FO, AO, LO, ATC, Asst. Secy., STA, SAO, SO and all Sr. Bunfts. of TNO for necessary action.

2. Inspection Wing, Accounts Wing and Stock file.

3. Spare.

Approved for issue,

Senior Superintendent.