

3007

Office of the  
Transport Commissioner,  
Thiruvananthapuram,  
Dated: 28.1.92.

## CIRCULAR NO. - 1/92

Sub:- M.Vs.Dept - Estt - Acceptance of money on behalf of Government under the M.V.Act and Rules - and counter services - instructions - issued - Reg.

Ref:-1.Govt.lr.No.45800/N3/91/PW&T dtd:4.1.92.

2.Circular No.57/66, 12/67 and 9/86 of Transport Commissioner.

It has been brought to the notice of the undersigned that the Rule 90(a) of Kerala Treasury Code Vol.I and the instructions contained in Circular No.57/66 are not being strictly followed in certain officials/Offices of the Motor Vehicles Department.

Rule 90(a) of Kerala Treasury Code Vol.I stipulates that "A Government Servant who receives any money on behalf of the Government shall give the payer a receipt in Form TR-5" unless in any case the Government have by a General or Special Order dispensed with the issue of receipt. As far as Motor Vehicles Department is concerned receipt in Form TR-5 shall be issued in all receipts of Government money under the M.V.Act, Kerala Motor Vehicles Act etc. except the cases in which a Tax Licence is issued.

2. Instruction were issued vide Circular No.57/66 regarding the procedure to be followed in counter services including the receipt and disposal of Applications through counter. As per the instructions an acknowledgment in the prescribed form should be issued to the Party specifying the due date, if the application received is found to be correct in all respects. The acknowledgment so issued shall be received back with the dated signature of the party while issuing /returning the driving licence & other documents and preserved carefully by the counter clerk.

All Officers are again directed to adhere to the above instructions (Rule 90(a) of Kerala Treasury Code Vol.I and the instructions contained in Circular No.57/66) scrupulously. Any slackness on the part of the staff members will be viewed seriously.

Please acknowledge the receipt of this Circular.

Sd/-  
MOHAMMED RIAZUDDIN  
TRANSPORT COMMISSIONER.

To

All Dy.Transport Commissioners.  
All Regional Transport Officers.  
All Jt.Regional Transport Officers.

S. R. Subramanyam  
For Transport Commissioner.

28/1/92