

MOST IMPORTANT/PERSONAL ATTENTION

No. F4-44115/TC/86

Office of the Transport Commissioner,
Thiruvananthapuram, Dated 2-8-1995.CIRCULAR NO. 6/1995.

Sub:- M.Vs. - Speedy settlement of Audit objections -
L.A.Rs. instructions issued - regarding.

Ref:- Minutes of the Audit Committee meeting held on
16-3-95.

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The Departmental Audit Committee meeting held on 16-3-95 has reviewed the progress of the disposal of Local Audit Reports and settlement of Audit objections. The Deputy Accountant General had pointed out that there are 1330 paras pending in the Department as a whole in 213 Local Audit reports. The Deputy Accountant General also stated that there are 682 paras in 81 reports for which first replies are not furnished so far.

It is noticed that pendency of Audit objections and L.A.Rs. in the Department is high and effective steps are to be taken to bring down the pendency. The following decisions taken in the meeting are communicated to the Deputy Transport Commissioner, Regional Transport Officers and Joint Regional Transport Officers for information and strict compliance.

1) The Deputy Transport Commissioners will hold zonal meeting of Regional Transport Officers and Joint Regional Transport Officers under his jurisdiction to discuss the progress in the disposal of Local Audit Reports. The meeting should be held at least once in 3 months. The Financial Officer of Transport Commissioner's Office will attend the meeting. The Zonal Deputy Transport Commissioner will make necessary arrangements for the holding of meeting regularly and details intimated to Finance Officer in the name cover.

2) The Local Audit Report register as prescribed in the Government Circular No. 18/83/Fin dated 17-4-83 of Finance Department should be maintained in every office. Realisation of amount of short collection of tax, fees, should be watched through the register and fact should be reported to Accountant General as replies to paras. The amount of short collection of tax pointed out by Accountant General in the Local Audit Reports and accepted by Regional Transport Officer/Joint Regional Transport Officer as such, should be noted in the D.C.B. register of the concerned offices as demand and the fact of inclusion of the amount in D.C.B. should be intimated to the Accountant General. Progress of realisation of short collection be watched through D.C.B.

3) The Deputy Transport Commissioners/Regional Transport Officers, and Joint Regional Transport Officers may send advance copies of their final replies on Local Audit Reports to Accountant General direct with a copy to RTU/DTC/Transport Commissioner as the case may be. This will enable Accountant General to take early action in the disposal of Local Audit Report.

First replies to Local Audit Report should be furnished within the prescribed time limit of one month from date of receipt of the report.

4) At the time of Local audit in an office by Accountant General the head of office has to furnish final replies in respect of paras pending in the previous inspection report of his/her office. The Auditor can then take decision on the closure of the paras and this will facilitate the early disposal of pending paras.

5) It is also stated in the Audit Committee meeting ~~stated~~ that the pendency of check reports in Regional Transport Officers and Sub R.T. Offices are increasing. During the inspection by the Internal Audit Wing also it was noticed that there is no effective follow up action after issuing charge memos. In many cases offences are not even compounded. Check reports are conceived as an effective instrument to detect infringement of provisions of Motor Vehicles Act and Rules and to ensure strict enforcement of Rules and Act on the vehicle owners and the crew operating vehicles. When this important work is neglected it will affect the efficacy of the purpose and efficiency as a law enforcing agency in the field of Road Transport. The Regional Transport Officers and Joint Regional Transport Office should pay special attention to this item of work. The earlier instructions issued in this connection in Circular No. 39/89 and 5/94 should be strictly adhered to. Monthly target should be fixed to dispose off pending check reports as on 31-12-94. Check reports are to be finally disposed off within three months.

6) It is also pointed out that there is abnormal delay in the disposal of 'G' forms. It is to be born in mind that this has got direct bearing to tax collection efforts. Maintenance of stoppage register and tax exemption register is not at all satisfactory in many offices. Regional Transport Officers and Joint Regional Transport Officers should see that the register is maintained properly and 'G' forms are attended to promptly as per the existing directions in the matter. Field officers may be given monthly target for service verification and 'G' forms filed for a particular quarter is to be finally disposed of in the month, succeeding that quarter, itself. Any delay in the disposal of check reports and 'G' forms beyond the time frame indicated above will be viewed seriously and persons primarily responsible for action will be held personally responsible and any loss on that account will be treated as their liability and recovered accordingly.

Sd/-

Transport Commissioner

To

The Accountant General (A&E), Audit, Thiruvananthapuram.
All DTCs., RTOs., and Jt. RTOs.

Copy to: The Addl. TC., Sr. DTC (T), FO., SAO., All Supdts.

A. Sankar
FOR TRANSPORT COMMISSIONER