

കേരളം KERALA

AC 635917

MEMORANDUM OF UNDERSTANDING

BETWEEN

MOTOR VEHICLES DEPARTMENT, GOVERNMENT OF KERALA

AND

STATE POVERTY ERADICATION MISSION (KUDUMBASHREE)

LOCAL SELF GOVERNMENT DEPARTMENT, GOVERNMENT OF KERALA

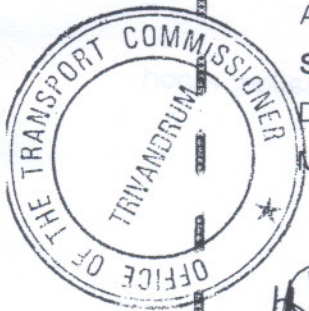
ON

DATA ENTRY WORKS

This Memorandum of Understanding (MoU) is made at Thiruvananthapuram on the 24/4 Day of April, 2010 between the **Motor Vehicles Department**, Government of Kerala, having its Head Office at Transport Commissionerate, 2nd Floor, Trans Towers, Thycaud P.O., Thiruvananthapuram-695014 (herein after called the 'KMVD' which expression shall mean and include the legal heirs, successors or assignees unless repugnant to the context) represented by the Transport Commissioner on the ONE PART

AND

State Poverty Eradication Mission (Kudumbashree), Local Self Government Department, Government of Kerala having its Head Office at Trida Buildings, Medical College P.O., Thiruvananthapuram-695011 (herein after called



ALEX PAUL
SENIOR DEPUTY TRANSPORT COMMISSIONER &
SECRETARY, STATE TRANSPORT AUTHORITY
KERALA



Sarada

SARADA MURALEEDHARAN, IAS.
EXECUTIVE DIRECTOR
KUDUMBASHREE PROJECT
State Poverty Eradication Mission
Govt. of Kerala, Thiruvananthapuram-11

'Kudumbashree' which term shall, unless the context does not admit, include its successors and assignees) represented by the Executive Director on the OTHER PART

A. PREAMBLES

Kudumbashree IT units have completed the first phase of back log data entry in the Regional Transport Offices and Sub Regional Transport Offices of the Motor Vehicles Department. The pending data regarding Motor Driving Licenses and Certificates of Registration available in the offices of the department has to be backlogged. The data available in registers has to be transferred to computer media as per the data entry format made available. The data entry software module has been developed by the National Informatics Centre, Kerala. Being a valuable data, cent percent accuracy is to be maintained.

1. The services of the Kudumbashree personnel should be utilized only for completing the backlog entries. They are not permitted to do the day to day activities in the office.
2. The work should be done at the respective offices. Necessary support will be made available to the Kudumbashree personnel by the Head of the Offices concerned.
3. Data will be authenticated and made available to the Kudumbashree units by the respective Regional Transport Offices / Sub Regional Transport Offices.
4. While data being entered and processed, assistance of an employee of the respective offices may be provided so that doubts can be cleared / clarifications sought for / mistakes rectified then and there.
5. After entering the data, verification will be done for 20% of data entered. A computer print out (check list) will be supplied and the correctness of the data must be verified by the department staff and print out with authenticated corrections / modifications will be returned to the unit concerned for making necessary modifications in the database if required.
6. Kudumbashree will make every effort to ensure high level of accuracy of data entry.

Department will supply the requisite software for data entry, verification, report generation etc.



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B. TIME FRAME

The data entry work in all the offices of the Motor Vehicles Department shall be completed within 3 months from the effective date of this MoU.

C. FINANCIAL ARRANGEMENTS

1. The rate for data entry will be as follows:

For Registration Certificates : Rs. 2.00 per record
For Driving Licences : Rs. 1.50 per record

2. If the accuracy of data entered goes below 95% (after verification by the department staff), a deduction of Rs. 0.25 per record for Registration Certificates and Driving Licences will be imposed by the department.

3. Kudumbashree will submit a consolidated bill for data entry relating to all the offices of the department as per the format specified below on monthly basis to the Head Office for payment. No payment will be made in advance.

	Office	Number of records entered				Total Amount
		RC	Amount	MDL	Amount	

D. PERIODICAL REVIEW

The progress of the work pertaining to may be reviewed by Motor Vehicles Department and Kudumbashree as per mutually worked out schedule.



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This MoU shall be effective from the date when executed by or on behalf of both the parties and will be valid for one year from the date of signing. Any extension for this MoU will be under the discretion of KMVD subject to the approval of the Government.

IN WITNESS WHEREOF the parties mentioned above agreed to the terms and conditions of this MoU and signed this on 24-4-2010 at Thiruvananthapuram, Kerala in the presence of the witnesses cited below:



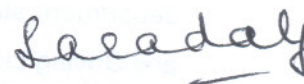
Senior D.T.C & Secretary, STA

For and on behalf of Motor Vehicles
Department

Witness

1. _____

2. _____




Executive Director

For and on behalf of Kudumbashree

SARADA MURALEEDHARAN. IAS.
EXECUTIVE DIRECTOR
KUDUMBASREE PROJECT
State Poverty Eradication Mission
Govt. of Kerala, Thiruvananthapuram -11

Witness

1. S. Gopakumar OSS 

2. Sreejith S.K Consultant

