

M-IT6/15115/TC/2010

Transport Commissionerate,
Kerala, Thiruvananthapuram
Dated: 05-07-2011

From,

Transport Commissioner
Thiruvananthapuram

To,

All Deputy Transport Commissioners
All Regional Transport Commissioners
All Joint Regional Transport Officers

Sir,

Sub; Purchase of Stationary & consumables locally to meet urgent requirements reg

Ref: This office Letter of even no Dt 23/06/2011

In continuation of this office direction to purchase the consumables locally it is directed to meet the amount from the funds allotted to the Regional Transport Officers from the Head office for replacement of IT Equipments. The Joint Regional Transport officers are directed to contact the concerned Regional Transport officers for the amount. The offices should maintain a register for the account. Copy of the bills The bills duly counter signed by the Head of office shall be forwarded to this office. The purchase shall be following the store purchase manual.

Yours faithfully



Joint Transport commissioner
For Transport Commissioner

