

No.MIT-5/4096/TC/2007

Transport Commissionerate, Kerala,
Trans Towers, Thiruvananthapuram,
Dated :31/07/2013
tcoffice@keralamvd.gov.in.

From

The Transport Commissioner,
Thiruvananthapuram

To

The Deputy Transport Commissioner
South Zone, Trivandrum
Central Zone, Ernakulum
North Zone, Kozhikkode

Sir,

Sub:- Motor Vehicles Department – Automation of Enforcement Wing —
Issue of charge memo-PDA device -Issue of guide line -Reg.

Motor vehicle Dept. of Kerala has initiated two projects for Automation of Enforcement Wing with an objective to enhance Road Safety by enforcing Motor Vehicles Rules and regulations. One is Intelligent Enforcement System and the other is Red Signal and Speed Violation Detection System.

Intelligent Enforcement System consists of two phases. The 1st phase consists of three locations at Trivandrum with a control room at DTC, South Zone and 15 PDA mobile devices for Enforcement officers to assist for field checking. In phase II two locations in Trivandrum district, five locations in Ernakulum district with a control room at DTC office Ernakulum and Five locations in DTC Kozhikode and 25 PDA mobile devices each in Ernakulum and Kozhikode and 10 devices in Trivandrum.

As per the vide Go (Rt) No.376/2013/Trans 17/07/2013 the Chelan generated through PDA devices are approved by Government as equalant to TR receipt. The officers who are allotted with PDA are directed to make field checking with the device only. The RTO (Enforcement) concerned shall prepare daily report in this regard and forward a monthly statement on the number of check report prepared, charge memo issued and compounding fee collected to DTC concerned.

RTO (Enforcement) shall be responsible for proper use of PDA Device Distributed in his jurisdiction. If any defect is noticed in device same shall be reported to the RTO (Enforcement) and Control room in charge and the service provider by the custodian Officer himself. The RTO (Enforcement) will make necessary follow up action for the rectification of error with service provider. The Control room officer will note it in the Down time register maintained for this purpose and take necessary follow up action. A separate log book in this regard will be maintained by the officers concerned and at control room.

The DTC /The RTO (Enforcement) will monitor and ensure the position of the officer using PDA with the provision made in this regard at control room. The DTC shall ensure the availability of stationeries for PDA device from Service provider M/s Airtel.Ltd.

The RTO (Enforcement) concerned will be the administrator of the PDA device. If an officer issued with PDA is transferred he will hand over the device to the Officer taking charge in his place with proper acknowledgement and also inform the RTO (Enforcement) concerned. The RTO (Enforcement) shall make necessary action to activate the same to new user. The RTO will keep a register of PDA user and any change in user shall be noted in the register.

Yours faithfully,



Joint Transport Commissioner
For Transport Commissioner



Copy to: 1) Joint Transport Commissioner, (Enforcement)
2) Asst. Transport Commissioner
3) All Regional Transport Officers
4) All Joint Regional Transport Officers
5) Motor Vehicles Inspectors (All Boarder Check Posts)
6) Sr. Administrative Officer
7) Sr. Finance officer
8) Sr. Law Officer