

Most Urgent

MIT4/2655/TC/2009

Transport Commissionerate
Kerala, Thiruvananthapuram

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Dated. 21-08-2014

From

The Transport Commissioner, Kerala
Motor Vehicles Department
Thiruvananthapuram

To

All DTCs, RTOs, JRTOs, MVI (Check Post)

Sub:- Motor Vehicles Department – FAST Project - Facility Management Services (FMS)
– Toner Cartridge (Laser Printer) - Non supply - Instructions - Reg.

Ref:- 1. RFP No. MIT4/2655/TC/09 Dated. 31-05-2010
2. G.O(Rt)No. 218/2013/Tran Dated. 26-04-2013

Attention is invited to the references cited. Vide reference 2nd cited, Government accorded sanction for the extension of contract with M/s Centre for Development of Imaging Technology (C-DIT) for Facility Management Services (FMS) in Motor Vehicles Department with effect from 01/01/2013 till the completion of the formalities to award the new contract to M/s C-DIT.

The sub offices have intimated that functioning of their offices are being affected due to non supply of toners for the new Laser printers by C-DIT. As per the RFP 'Clause 5.2.29' C-DIT has to supply toners whenever required on actual basis of requirement to the offices. The Department, has been providing computerised services to the public after collecting service charge from the applicants. Therefore, to avoid interruption of computerised services, you are instructed to:

(a.) Intimate C-DIT through the e-FMS software to supply Laser printer toners as per the requirements.

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(b.) Purchase Toner Cartridge (Laser printer) following store purchase manual; if C-DIT is not supplying the toners downtime penalty is to be deducted from their bi-monthly payment.

(c.) Sub RT Offices shall forward the bills to RTOs concerned for making payment from the fund provided.

(d.) DTC Offices shall forward the bills to Head Office for making payment.

Yours faithfully
Sd/-

Joint Transport Commissioner
For Transport Commissioner

Copy to :

1. The Director, Centre for Development of Imaging Technology (C-DIT), Chithranjali Hills, Thiruvallam.P O, Thiruvananthapuram, - 695 027 for information and necessary action.
2. The Registrar, Centre for Development of Imaging Technology (C-DIT), Chithranjali Hills, Thiruvallam.P O, Thiruvananthapuram, - 695 027 for information and necessary action.
3. Shri Harikumar K R, Project Manager (C-DIT) and Zonal Managers (C-DIT) for information and necessary action.
4. ATC, Section Superintendent (MIT Section), MIT6 Section for information and necessary action.

Approved for Issue

Senior Superintendent

21-8-14