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21/5/19



GOVERNMENT OF KERALA  
Transport(B) Department

No.74/B1/2019/Tran.

Dated, Thiruvananthapuram, 26.04.2019.

CIRCULAR

Sub:- Issue of licence in Form 'LAPT' under rule 193 of the Kerala Motor Vehicles Rules – reg:-

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As per section 93 of the Motor Vehicles Act, 1988, no person shall engage himself as an agent or a canvasser, in the sale of tickets for travel by public service vehicles or in otherwise soliciting customers for such vehicles unless he has obtained a licence from the authority concerned. As empowered by the said section, the State Government have made rules prescribing the conditions subject to which such licences may be issued, in addition to the conditions specified in the section.

Rule 193 of the Kerala Motor Vehicles Rules, 1989 provides the conditions under which a licence may be issued in Form "LAPT". As per sub-rule (8) of rule 193, a Regional Transport Authority may grant such licence on such conditions as the Regional Transport Authority may consider fit to impose.

In the context of the recent issue relating to the safety of passengers in some buses operated by certain private operators, the Government considers it necessary that the Regional Transport Authorities in the State shall consider to

attach certain strict conditions while issuing licence in Form 'LAPT' and there shall be uniformity in such conditions as far as possible.

In the above circumstances, all the Regional Transport Authorities shall consider to impose the following conditions also while issuing or renewing licences in Form 'LAPT' under rule 193, with immediate effect:-

**The additional conditions to be observed by the RTA's while issuing/renewing the 'LAPT' licence.**

#### **I. Requirement of Booking Office**

1. The office space should be minimum of 150 square feet size with the following passenger facilities:

- (i) Customer Lounge, with comfortable seating arrangements for at least 10 passengers; including the ladies.
  - (ii) Toilet facility within the premises.
  - (iii) Cloak Room with a locker facility.
  - (iv) C.C.T.V facility with back up data storage for up to 6 months.
  - (v) Drinking water facility.
  - (vi) Portable fire extinguisher (DCP-5 kgs).
2. Sufficient stopping space for the vehicle for boarding and alighting the passengers without disturbing the free flow of traffic and the other road users
  3. Parking space for at least 3 heavy passenger vehicles within a distance of 5kms
  4. No booking office/parking place shall be within 500 metres from the KSRTC/ mofusil Bus Stand .
  5. The complaint redressal telephone numbers of the Kerala Police, the concerned RTO and the women helpline shall be exhibited in the office.

#### **II. General Conditions to be observed by the License Holders**

1. The LAPT Licence shall be exhibited in the office in a conspicuous space.
2. The name of the booking office shall be exhibited with the Licence number in front of the building.
3. The names of the operators(with whom the licensee is having the contract) shall be exhibited in the office with their contact numbers.
4. The time schedule of the vehicle shall be exhibited.
5. The names and contact numbers of the crew shall be exhibited before commencing the trip.
6. The real-time location of the vehicle shall be shown through the digital media.
7. Quarterly Return shall be filed before the Secretary of the RTA concerned, by the LAPT licensee.
8. The licence holder shall maintain a register of the passenger travelling in the format attached, and the vehicles shall at all times carry a list of the passengers in respect of each trip. This list shall be produced on demand by the officers authorized to demand

- the production of the document. The same shall be kept for a period of one year for further verification.
9. The operator shall not engage in or use any vehicle for any illegal activity or for the transportation of goods/ contraband other than the personal luggage of the travelling passengers.
  10. The licensee shall ensure and inform the passengers regarding the availability of refreshment and toilet facilities within a distance of every 50 kms enroute.
  11. The ticket should have the details of the vehicle, crew, passengers, helpline numbers of the police, MVD, Women Helpline, etc.
  12. The licensee/operator shall have sufficient alternative arrangements of substitute vehicles in the case of any breakdown.

**The following qualifications of the Licensee shall be observed while considering the applications for the 'LAPT' licence by the RTA:-**

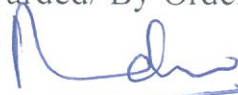
- (a) Age of licensee: 18 years (minimum)
- (b) The applicant should not have any criminal history; a police clearance certificate shall be obtained.
- (c) The financial resource of the applicant should be sufficient to provide a sustainable service.
- (d) The applicant should have adequate computer knowledge .(Desirable)

**K.R. JYOTHILAL,  
PRINCIPAL SECRETARY**

To,

The Transport Commissioner,  
The Managing Director, KSRTC,  
All District Collectors (Chairman, Regional Transport Authority)  
All RTO's (through Transport Commissioner)  
✓ & PRD (for publishing in the official website)  
Stock File / Office Copy.

Forwarded/ By Order;

  
Section Officer.

