No. A1/e-87472/2019/TC

Transport Commissionerate, Kerala,

2<sup>nd</sup> Floor, Trans Towers, Vazhuthacaud, Thiruvananthapuram-14, [\*\* 0471-2333337/2333317 FAX 0471-2333314] www.keralamvd.com [e-mail - tcoffice@keralamvd.gov.in]

Dated 20.03.2019

From

The Transport Commissioner, Thiruvananthapuram.

To

All Deputy Transport Commissioners All Regional Transport Officers All Joint Regional Transport Officers

Sir,

Sub:- Motor Vehicles Department – Charge Arrangement of Officers-Instructions issued- reg

It has come to my notice that some officers are requesting to make the necessary charge arrangements for smooth functioning of the office while—they are deputed for training or when they are on casual leave. It is clarified that all the field officers must authorize their immediate subordinate officer to look after the urgent operational duties in such circumstances or during their temporary absence from their Headquarters, under intimation to this office.

Yours faithfully,

Transport Commissioner