

From

The Transport Commissioner

To

1. All Joint Regional Transport Officers of Sub Regional Transport Offices
2. All Regional Transport Officers
3. All Deputy Transport Commissioners

Sir,

Sub:- MVD – Receipts and payments of government money – regarding

Instances of misappropriation of government money have been brought to the notice of this office with the connivance of official(s) at lower levels. In this connection your attention is invited to the codal provisions for receipts and payments of government moneys and the duties and responsibilities of the officials thereon as incorporated with particular attention of Rules 90 – 93 in Kerala Treasury Code Vol. I, the Rules prescribed under Chapter II of the Kerala Financial Code Vol. I and the orders issued by the government in G.O. (P) No.77/2010/Fin dated 18/02/2010 and G.O. (P) No.213/2013/Fin dated 09/05/2013. The Heads of Offices or other officials duly authorized by the competent authorities alone are competent to issue receipts for the money received in the offices and its remittance to the government account. No officials, other than the officials duly authorized to receive the money is competent to cancel the receipts so received in the office. In such cases, utmost precautionary measures as prescribed under the statute to be observed by the Heads of Offices or authorized officials, who receiving the money at the offices, for subsequent cancellation of the receipts so issued and its proper accounting, safe keeping etc of the used receipts issued by the office.

All Heads of Offices are, therefore, instructed to adhere the orders and guidelines incorporated under the statute for receipts and payments of moneys at offices strictly without any roof for malpractices. Any laxity or lapses noticed will be viewed very seriously and the Heads of Offices concerned will be penalized for the lapses without any lenience on any account. This office on requisition from the concerned will issue any clarification on such matters.

Receipt of this letter should be acknowledged by return.

Yours faithfully,

Sd/-

RISHI RAJ SINGH, I.P.S.
TRANSPORT COMMISSIONER

Approved for Issue

Senior Administrative Officer

Copy to: C Section, TC