

From

The Transport Commissioner

To

1. All Joint Regional Transport Officers of Sub Regional Transport Offices
2. All Regional Transport Officers
3. All Deputy Transport Commissioners
4. All Senior Superintendents/Junior Superintendents/Head Clerks of all Deputy Transport Commissioners/Regional Transport Officers/Sub Regional Transport Offices

Sir,

Sub:- MVD – Timely disposal and follow up action of the check reports prepared by the Enforcement Officials – Instructions Issued

Ref:- This office circular No.17/2011 dated 26/08/2011

Instances have been brought to the notice of this office that no timely/poor follow up action are taken by the Superintendents/Head Clerks on the check reports of the various offences detected by the Enforcement Officials though specific instructions in the matter had been issued as per the Circular cited. Such in action/lapses on the part of the officials will defeat the main purport of the instructions issued by this office in addition to the unnecessary litigation thereby causing revenue loss to the State Exchequer.

All Heads of Offices and the officials dealing with the subject matter are, therefore, strictly instructed to adhere the orders, guidelines and instructions issued by this office/other competent authorities for extending proper and timely attention and follow up action on the check reports as well as other documents submitted by the Enforcement Officials and any lapses for extending timely attention and proper follow up action on such matters committed by any officials will be viewed very seriously and stringent action will be taken against them including the recovery proceedings of the revenue loss sustained to the government.

Receipt of this letter should be acknowledged by return.

Yours faithfully,

Sd/-

**RISHI RAJ SINGH, I.P.S.**  
**TRANSPORT COMMISSIONER**

*Approved for Issue*

  
*Senior Administrative Officer*

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