

No. A1/319/2024-TC(ii)**Transport Commissionerate, Kerala,****2nd Floor, Trans Towers, Vazhuthacaud,
Thiruvananthapuram-14,**

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Dated 10-09-2024

From

The Transport Commissioner,
Thiruvananthapuram.

To

1. All Deputy Transport Commissioners
2. All Regional Transport Officers
3. All Joint Regional Transport Officers

Sir,

Sub: Motor Vehicles Department – Establishment- Departmental
Promotion Committee for the year 2025- Confidential Reports -
called for- Reg

I am to invite your attention to the subject referred above. In order to convene the Departmental Promotion Committee (Higher) for the year 2025, the Confidential Reports of all officers (who have not submitted the CRs till date) for the period up to 31.12.2023 are to be made available to this office **on or before 30.09.2024**. The controlling officers shall ensure that the Confidential Reports (including those submitted through SCORE) reach this office within the stipulated time-limit. It is informed that **lack of sufficient Confidential Reports may jeopardize their eligible position in the Select List without scope for an appeal at a later stage**. Instructions regarding the mode of preparation and submission of Confidential Report should be strictly adhered to.

The reporting / reviewing officers shall personally ensure that the confidential reports of their subordinates are submitted within the prescribed time limit.

Yours faithfully,

PRAMOJ SANKER P S
ADDL TRANSPORT COMMISSIONER