Proceedings of the Transport Commissioner, Kerala
(Present : **Tomin J Thachankary, I.P.S**)

Sub :- Motor Vehicle Department – Implementation of Aadhaar Enabled Biometric Attendance System (AEBAS) in all the offices of Motor Vehicle Department through National Informatics Centre (NIC) – Nomination of Nodal Officer and constitution of Project Implementation Team – Orders issued

Read:-1.	Minutes of Fast Project Monitoring Committee held on 14/07/2015 at Chamber of Secretary, Transport Department.
2.	Order No MIT4/3969/TC/2015 dated 11/11/2015.

Order No. MIT6/14608/TC/2015   Dated. 29/01/2016

As a part of "Digital India" programme of Government of India, it has been decided to implement common Biometric Attendance System (BAS) in the Central Government Offices (Agencies) located in Delhi which may be extended to the offices of the state governments and other government institutions in future.

The Aadhaar Enabled Biometric Attendance System (AEBAS) is based on Aadhaar Authentication and would enable an employee to register attendance by simply presenting his/her biometric (finger print/Iris). This event will be authenticated online after one to one match with the biometric attributes stored in the UIDAI data base against the employee's Aadhaar number.

The FAST Project Monitoring Committee vide paper 1st read above, have accorded sanction to implement the Aadhaar Enabled Biometric Attendance System (AEBAS) developed by National Informatics Centre (NIC) and also to meet the cost, if any, required for the implementation including training and procurement of additional Biometric Attendance Readers.

Hence, a Project Implementation Team is hereby constituted with the following members to implement Aadhaar Enabled Biometric Attendance System (AEBAS) in all the offices of Motor Vehicle Department.

Ser No	Name & Designation	Role
1	Assistant Secretary STA	Nodal Officer
2	Senior Superintendent, Establishment Section	Convener
3	Virtual IT Cadre of respective offices	Member

Responsibilities of the Project Implementation Team :

a.	Preparation of Project Implementation Plan with time schedule/Training Schedule/Guidelines for the employees.

b.	Project implementation status reports.

c.   Submit details of the Nodal Officer and upload a signed request by the head of the department on attendance.gov.in portal.

d.   Create master list of locations of the offices, designation and divisions/units/ groups within the department.

e.   Assist employees to register online for submitting their details alongwith their Aadhaar numbers.

f.   Verify details submitted by the employees including whether Aadhaar number entered by the employee belongs to them.

g.   Co-ordinate with the FMS Service Provider to install desktop finger print devices on Windows desktop PCs connected on LAN in the offices for marking attendance of the employees.

h.   Co-ordinate with the FMS Service Provider to maintain the attendance terminals connectivity and attendance software for desktop PCs.

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Sd/-
Transport Commissioner

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Approved for issue

Senior Superintendent

To   08/02/16

1.   Incumbent.
2.   State Informatics Officer, National Informatics Centre, Vellayambalam
3.   Shri M Asir Edwin, Technical Director, National Informatics Centre, Vellayambalam

Copy to :

1.   CA to TC/JTC/JTC (E)/DTC (Tax)/Sr AO/Sr FO/Sr LO ⎫ for information &
2.   All DTCs, RTOs, JRTOs, MVCPs   ⎭ necessary action.
3.   Asst. Transport Commissioner.   ⎫ For information and necessary
4.   System Supervisor.   ⎭ follow up action.