

No. A2/143/TC/2004

TRANSPORT COMMISSIONERATE
KERALA THIRUVANANTHAPURAM
DATED: 15.11.2004

Circular No.34/2004

Sub: Motor Vehicles Department – Estt. – Transfer and Posting of
Officers – Relieving of Officers – Instructions issued – reg.

Ref: A2/143/TC/2004 dated 06.08.2004

It has come to notice, that certain Heads of Offices are resorting to the practice of not relieving the Officers/Staff who are under orders of transfer and thereby causing much administrative inconvenience, and adversely affect the smooth functioning of the offices of the Department. Hence the following instructions are issued for strict compliance forthwith.

Hereafter, all Officers/Staff who are transferred will be relieved within 10 days from the date of the order of transfer, and the same will be invariably reported to the Transport Commissionerate. The onus of relieving the Officers under orders of transfer will rest with the Heads of Offices and they will be personally held responsible for the lapse and disciplinary action will be initiated for dereliction of duty.

If any Officers/Staff has to be retained under unavoidable circumstances the same may be done only after obtaining written direction from Transport Commissioner or the Joint Transport Commissioner.


for Transport Commissioner.

To

All Deputy Transport Commissioners
All Regional Transport Officers
All Joint Regional Transport Officers

Copy to:

CA to TC, Joint TC, Secretary, STA, Senior DTC (Taxation), ATC,
Senior AO, FO, LO, Spare and S/F.

Jd.