

CIRCULAR NO.24/2014

Sub: Delay in furnishing instructions and statement of facts to the Government pleaders and Liaison Officer-reg:-

Ref:-Letter from the Liaison Officer of Motor Vehicles Department, High Court of Kerala.

The liaison officer of the Motor Vehicles Department attached with the Advocate General Office, Ernakulam has informed that even though copy of Writ Petitions, Interim applications and other applications filed before the Hon'ble High Court are sent to the concerned RTO/JRTO for urgent instructions and statements, there is considerable delay in receiving the instructions and statements from the concerned officers. The Government Pleaders have complained to the Liaison Officer regarding delay/non receiving of statements due to which they are not able to present the cases before the court properly inviting the ire of the court. To avoid such instances in future, the following instructions are issued for strict and urgent compliance.

1. RTO/JRTO shall entrust all High Court related matters to a clerk and it will be his duty to attend to mails and other communications relating to the court and bring the matter to the notice of the head of office without delay.
2. It will be the duty of the clerk so assigned to keep a separate register for court cases. The register shall contain the date of receipt, date of furnishing of instructions/Statement of facts, details of judgments, complaints, contempt if any and all other related details. He shall distribute the copy of WPC to the concerned section for necessary action on proper acknowledgement.
3. It will be the duty of the head of office to ensure that directions contained in the judgments shall be taken immediately and promptly and initiate proper action on judgments in consultation with the Government pleader concerned.
4. Special attention must be given to Contempt of court cases.
5. The Liaison Officer of High Court shall be contacted on a constant basis with respect to the pending cases in each office and necessary follow up action shall be taken.
6. The name and contact number of the clerk engaged as per instruction 1st above shall be given to the Liaison Officer

Any lapse in this matter will be viewed seriously and action as deemed fit shall be taken if lapses are noticed.

Sd/
Transport Commissioner.

To

All Deputy Transport Commissioners, All Regional Transport Officers
All Joint Regional Transport Officers,
Liaison Officer, MVD, High Court of Kerala.

Approved for issue:

Joint Transport Commissioner.