

MIT-2/1659/TC/01

MOST URGENT/TIME LIMIT

Transport Commissionerate,

Thiruvananthapuram

Dated: 15.12.2011

From

The Transport Commissioner, Kerala

To

1. **Sri. E.S. James,**
Deputy Transport Commissioner, South Zone, Trivandrum
2. **Sri. P.V. Varghese,**
Deputy Transport Commissioner, CZ-I, Thrissur
3. **Sri. P.A. Sainudeen,**
Deputy Transport Commissioner, CZ-II, Ernakulam
4. **Ms. M. A. Rosamma,**
Deputy Transport Commissioner, North Zone, Kozhikkode

Sir,

Sub: - Motor Vehicles Department - Kudumbashree - Backlog work - reg.

Ref: - 1. G.O. (Rt) No. 386/2011/Trans dated 26.08.2011

2. This office letter of even no. dated 06.09.2011

3. This office proceedings of even no. dated 06.11.2010 and 18.03.2011

Attention is invited to the references cited. Government have extended the period of completion of backlog data entry up to 31.03.2012 vide reference 1st cited. It was requested vide reference 2nd cited to collect the details of work done in the offices under your jurisdiction and to forward a consolidated statement at the beginning of every month to this office in the prescribed proforma attached below. No such statements have been received yet. Hence, it is once again requested to forward the details of work done within one week on receipt of this letter. It may be noted that details of work done and payments which have been sanctioned as per reference 3rd cited shall not be included.

You are also requested to direct all RTOs/ Joint RTOs to report on the progress of backlog work being done in their offices. It is also informed that action will be taken against the officers in the offices where the backlog work is not completed at least by 20.03.2012. Please treat this matter as most urgent since the payment has to be provided from the plan fund allocated which has to be utilized within this financial year itself.

Yours faithfully,

sd/-
Joint Transport Commissioner
For Transport Commissioner

G/ 32/12 dt. 21/1/12

communicated to all RTOs/ JRTOs
for urgent reply on or before 23/1/12 10.00 AM.
in the proforma.
eligibility
for DTC 32/12/11

Work Completion Certificate of Backlog Data Entry by Kudumbashree

REGISTRATION CERTIFICATES								
Sl.	Name of Office	Kudumbashree Unit	Quantity of data entered	Period of data entry		Amount	Penalty (if any)	Total
				From	To			

LICENCES								
Sl.	Name of Office	Kudumbashree Unit	Quantity of data entered	Period of data entry		Amount	Penalty (if any)	Total
				From	To			

DETAILS OF PENDING RECORDS					
Sl.	Name of Office	No. of RC Pending	No. of days required for completion	No. of Licences pending	No. of days required for completion

Note: - Rate: - ₹2.00 per RC and ₹1.50 per Licence

Penalty: - ₹0.25 per record to be deducted if accuracy of data entered is below 95%.

Name, Designation & Signature
of Head of Office