

**CIRCULAR NO. 10/2005**

- Sub: - Motor Vehicles Department Estt:- Posting of Motor Vehicles Inspectors and Assistant Motor Vehicle Inspectors in Mobile Enforcement Squads attached to Regional Transport offices -Instructions issued - reg.
- Ref: - 1. G.O. (MS) No.3/01/Tran dated 12.02.2001.  
2. G.O. (MS) No.51/03 Tran dated 19.11.2003.

As per the references cited sanction was accorded by the Government for the formation of 18 Mobile Enforcement squads one each attached to the Transport Commissionerate and all the Regional Transport Offices, except the Regional Transport Office (NS), Thiruvananthapuram. At present, Motor Vehicles Inspectors and Assistant Motor Vehicle Inspectors in the Mobile Enforcement Squads are being posted from the Transport Commissionerate. But it was felt that the existing practice does not give the desired result owing to lack of effective supervision on the functioning of the Mobile Enforcement Squads and not having a uniform procedure for detailing officials to the Mobile Enforcement Squads. Therefore in order to make the functioning of the Mobile Enforcement Squads more effective, it has been decided to dispense with the existing practice of posting of staff in the Mobile Enforcement Squads from the Transport Commissionerate and to bring them under the direct control and supervision of the Regional Transport Officers concerned. Hence forth, the posting of Motor Vehicle Inspectors and Assistant Motor Vehicle Inspectors to Mobile Enforcement Squads will be made by the Regional Transport Officers concerned as per the guidelines stipulated hereunder.

- (1) It shall be the direct responsibility of the Regional Transport Officers to detail officials of various ranks for duty in the Mobile Enforcement Squad, as being done in the case of Check Posts. However, the officers would be detailed to the Mobile Enforcement Squad for a period of one month at a time.
- (2) Only those Motor Vehicle Inspectors and Assistant Motor Vehicle Inspectors posted to the Regional Transport Offices shall be posted for duty in the Mobile Enforcement Squad, and in no case an officer from Sub Regional Transport Office shall be engaged therefore.
- (3) A Mobile Enforcement Squad will have one Motor Vehicle Inspector and two Assistant Motor Vehicle Inspectors (subject to availability).
- (4) Regional Transport Officers shall prepare a 'Duty Roster' for the officers and ensure that all officers get chances to perform various duties attached to the Check Post, Mobile Enforcement Squad and Head quarters during his tenure in a particular office.
- (5) The Motor Vehicle Inspector transferred from the Mobile Enforcement Squad shall be made to record the full details of the records handed over to his

- successor together with the dated signature of both the parties in a separate register maintained for the purpose by the Regional Transport Officer.
- (6) In case of public interest or any other valid administrative reasons, the Regional Transport Officer, shall be competent to change any officials of Mobile Enforcement Squad even before the completion of tenure.
  - (7) The Regional Transport officer shall ensure that no staff detailed for duty to the Mobile Enforcement Squad is availing leave without his prior sanction and that substitute arrangements are made whenever leave is sanctioned.
  - (8) When an officer on duty in the Mobile Enforcement Squad is transferred out, a substitute has to be posted in his place.
  - (9) The Regional Officer shall, on or before the 7th of every month furnish to the Deputy Transport Commissioner concerned a report, pertaining to the previous month, on the performance of the Mobile Enforcement Squad under him and the Deputy Transport Commissioner concerned shall review all such reports and furnish a report to the Senior Deputy Transport Commissioner (Taxation) by 20th of every month.
  - (10) Regional Transport Officers may allow the existing officers in the Mobile Enforcement Squad to continue there till the expiry of their tenure, if requested for in writing.
  - (11) The existing practice of posting officers for a normal tenure of one year would continue in the case of the Mobile Enforcement Squad attached to the Transport Commissionerate.

The aforesaid guidelines are intended to achieve better performance by the Mobile Enforcement Squads. This circular shall come in to force from 1.07.2005. The receipt of this circular shall be acknowledged.

Sd/-  
Transport Commissioner