

No. C2-7835-TC-2012

Transport Commissionerate
Trans Tower
Vazhuthacaud
Thiruvananthapuram
Dated 05.06.2013

Circular No. 09/2013

Sir,

Sub: Motor Vehicles Department – Enhancing road safety by enforcement wing of motor vehicle department-deployment of officers in the Mobile Enforcement Squad-reg.

Ref: Decision in the meeting of Hon. Minister for Transport with Senior officials of the Motor Vehicle Department

1. The tenure of posting officers in the Enforcement Squad is revised as six months in the particular cadre.
2. Officers who have already completed 6 months shall be replaced.
3. On completion of six months in the Mobile Enforcement Squad the officers shall be shifted to the duties of Regional Transport Officers concerned. The posting to the Enforcement Squad shall be strictly according to the service seniority in the District so as to post the juniors first to the squad. The posting shall be made by Regional Transport Officer concerned then and there with information to Regional Transport Officer (Enforcement), Deputy Transport Commissioner and Transport Commissioner.
4. Any kind of leave to the Enforcement Officers shall only be granted by Administrative Office with recommendation of Regional Transport Officer (Enforcement) in normal case.
5. Regional Transport Officers are not permitted to utilise the service of officers posted to the Squads for any other office duties without prior written permission from the Joint Transport Commissioner (Enforcement).
6. Regional Transport Officer (Enforcement) shall make sure the posting of officers to the Squads under him and shall report any lapse to the Deputy Transport Commissioner and Joint Transport Commissioner (Enforcement).

7. Deputy Transport Commissioner (Enforcement) shall prepare the enforcement programme for each month and forward the copies to Transport Commissioner and Joint Transport Commissioner (Enforcement).
8. Regional Transport Officer (Enforcement) shall organise special drives (eg. Removal of dark film, enforcement of helmet, seat belt, enforcement of lane traffic etc.) in each month. At least two squads will be made available for checking in the holidays in each Zone. Night checking shall also be conducted once in a week. As the main objective of Road Safety is "*Action without any intermission*" Regional Transport Officer (Enforcement) shall ensure the presence of the Enforcement Officers in the field round the clock. The officers attending duties in holidays shall be permitted to avail compensatory off without making any hindrance to the normal functioning of the Squad by Regional Transport Officer (Enforcement).
9. The jurisdiction of the officers normally shall be the place where they are posted. But Regional Transport Officer (Enforcement) can utilise the service of any Squad in his jurisdiction as and when needed.
10. The TR 5 receipts and any other material for checking shall be obtained from the nearest office as may be specified by the Deputy Transport Commissioner concerned.
11. The fuel for the vehicle of Regional Transport Officer (Enforcement) and the Squad shall be filled from the account of the nearest office as may be specified by the Deputy Transport Commissioner concerned.
12. Since the Enforcement Wing in the Department is formed mainly for enhancing the road safety, the officers posted in this wing should work with the main objective of reducing road accidents. The Regional Transport Officer (Enforcement) shall conduct a road safety audit in their respective jurisdiction and to give report the District Road Safety Council concerned with his specific remarks for correction or rectification of the defects. A copy of such report shall be forwarded to Road Safety Commissioner for information.
13. Regional Transport Officer (Enforcement) shall review the functioning of the Squad under him every fortnight. Deputy Transport Commissioners also shall

review the enforcement work of the Squad in the monthly conference. The review reports shall be forwarded to the Joint Transport Commissioner (Enforcement).

14. The service details of all the officers in the enforcement wing shall be recorded by Regional Transport Officer (Enforcement) so as to ensure the deployment at least once in the squad in the particular cadre.
15. The confidential report of the officers posted in the Squads shall be prepared by Regional Transport Officer (Enforcement) and countersigned by Deputy Transport Commissioner. The assessment of the officers shall be based on the performance of the officers and the poor performance shall be reflected in the confidential reports.

Sd/-

Transport Commissioner

Copy to:-

1. All Deputy Transport Commissioners, Regional Transport Officers, Regional Transport Officers (Enforcement), Joint Regional Transport Officers for necessary action
2. C.A to T.C, Joint T.Cs, Senior Administrative Officer, Senior Finance Officer, Senior Law Officer, Senior D.T.C (Tax).
3. Superintendents, All Section

Approved for issue



Joint Transport Commissioner (Enforcement)

