

INSPECTION OF DRIVING SCHOOLS/ESTABLISHMENTSCHECK LIST

(Section 12 of M.V. Act, Rule 24, 27 and 28 of Central Motor Vehicles Rules)

Inspection Report

1. Name of Officer who inspected :
2. Date and time of Inspection :
3. Name of the School/Establishment, with Licence Number :
4. Name of Licence Holder :
5. Address of the licensed premises :
6. Classes of vehicles in which instructions are imparted :
7. Registration number of vehicles used for training :
8. School Premises, inspected
 - (a) Details of premises with house No., Ward No, etc. :
 - (b) Whether owned, leased or hired. :
 - (c) Adequacy of space for conducting lecture & demonstration :
 - (d) Parking space for vehicles meant for giving instructions :
9. Apparatus, Equipments and other requirements; (specify whether maintained or not maintained)
 - i) Motor Vehicles of each type fitted with dual control :
 - ii) Black Board :
 - iii) Road Plan Board :
 - iv) Traffic sign chart :
 - v) Chart on automobile signals and signals given by traffic controllers :

- vi) Service chart showing all components of motor vehicles :
 - vii) Engine, gear box, brake shoe and drums. :
 - viii) Puncture kit with tyre lever :
 - ix) Spanners :
 - x) Driving instruction manuals :
 - xi) Benches/chairs, table and work bench. :
 - xii) Books on automobile mechanism Driving, road safety, traffic regulations and laws relating to motor vehicles and related subjects. :
 - xiii) First Aid Box :
10. General conditions to be observed by licence holder with reference to Rule 27. :
- i) Register in Form 14 (alphabetical list of names of students admitted during the year) :
 - ii) Register in Form 15 (records showing the number of driving hours spent every day) :
11. Registration Nos. of vehicles inspected. :
- (b) Name of instructor actually found. :
 - (c) Qualifications (as claimed by him) :
 - (d) Signature of the instructor :
 - (e) Names of trainees found in the vehicle. :
 - (f) Place at which checked. :
 - (g) Date and time of check. :

Signature of Licencee/representative

Signature
(Name and Designation)

Signature of witnesses: 1.

BY REGD POST WITH A.D.

No.

Office of the
Regional Transport Officer,

Dated:

SHOW CAUSE NOTICE

Sub: Motor Driving School Licence
Inspection - show cause notice issued.

Ref: Report of Inspection dated by
Joint RTO/MVI

This licensing authority has granted Motor Driving
School Licence No..... date (valid upto
.....) in the name
..... situated at

As per the provisions of Sub Rule (3) of Rule 24
and Rule 27 of the M.V.Rules 1989, the holder of a Motor
Driving School Licence shall maintain the premises of
the School, apparatus, equipments and other requirements
in the prescribed manner.

The Joint RTO/MVI has
carried out inspection of the premises of your Motor
Driving School/Checked the vehicle(s) bearing registrat-
ion No. while imparting instructions to
the trainees on (date) It is found that
you have failed to comply with the requirements specified
in sub rule (3) of Rule 24 and Rule 27 of the CMV Rules
1989 (as per check list enclosed),

Under the above circumstances, you are directed to
show cause within days from the date of receipt
of this notice as to why the licence should not be revoked
under Rule 28 of the CMV Rules. You are also given an
opportunity of being heard within the said period if you
so desire. If no explanation is received within the said
period, it will be presumed that you have no explanation
to offer and the licence will be revoked without further
notice.

Licensing Authority/
Regional Transport Officer
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To